

SOUTHERN ADVENTIST UNIVERSITY
REQUEST FOR POSITION EXCEPTION TO STUDENT WAGE SCALE

Please submit this form to Human Resources for consideration by the HR Committee, which meets on Tuesdays.

Position: _____ Department: _____

Proposed pay rate range: _____

What sets this position apart? Include as much detail as possible (attach a separate page if needed).

Please explain the minimum requirements and duties for this position (attach job description).

Why do these requirements not fit with the existing student wage scale?

How long has the job been posted on the job board and what kind of response has been received, if any?

Department Head Signature: _____ Date: _____

HR use only:
Job Posted Date: _____