

EMERGENCY RESPONSE QUICK REFERENCE GUIDE



Scan To Sign Up for
Emergency Alerts



Fire

- **Never ignore an alarm.**
- If you see smoke or fire and no alarm is sounding, **call 911 immediately while leaving.**
- Grab your **bag, cell phone, keys, and wallet.**
- Evacuate using the **stairs**, not elevators.
- Close doors behind you.
- Do **not** re-enter until cleared by first responders or University officials.



Medical Emergency

- Call **Campus Safety.**
- Send someone to retrieve the nearest **AED, Bleeding Control Kit, First Aid Kit.**
- Provide care **only to the level you are trained.**
- Do not move the victim unless absolutely necessary.



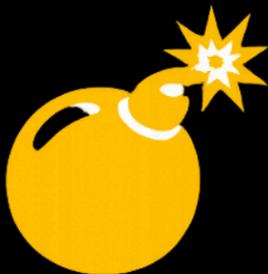
Tornado

- Go to a **designated shelter space** or the **lowest interior area** available.
- Take cover and protect your **head and neck.**
- Remain sheltered until an **All Clear** is issued via SAU Alert App.



Armed Intruder

- **RUN**
- If you know the assailant's location and have a clear exit path.
- **HIDE**
- Close, lock, and barricade doors and windows.
- Hide in an inconspicuous location.
- Silence your phone. Stay as quiet as possible.
- **FIGHT**
- As a **last resort**, and only if your life is in immediate danger.



Bomb Threat

- If the threat is received via letter, emails, or packages, immediately call Campus Safety.
- If the threat is received via telephone: try to keep the caller on the telephone.
- Have another person contact 911 immediately; do not alert the caller. Listen carefully, and show interest in what the caller is saying. Try to keep the caller talking so you can learn as much information as possible. Document any information that appears on Caller ID.



SOUTHERN
ADVENTIST UNIVERSITY

Campus Safety