Service Learning Project Evaluation Form

It is the student's responsibility to deliver this form to the site supervisor and return the completed original form to the instructor. The student should keep a copy for his own record. **The project must carry a minimum of 15 contact hours.**

Student Name: _____ Date: _____

Site Name: _____ Supervisor: _____

Evaluation Period: _____ Hours Worked: _____

Instructor Name: _____

A. Please rate the student's performance (1=Unsatisfactory; 3=Satisfactory; 5=Excellent):

1. Sensitivity toward people with whom the student worked…..	1	2	3	4	5
2. Responsibility for regular attendance and punctuality……	1	2	3	4	5
3. Quality of performance during service activities……..	1	2	3	4	5
4. Commitment to completing tasks……	1	2	3	4	5
5. Adaptability to changes (scheduling, agency's needs, etc.)....	1	2	3	4	5
6. Respect for confidentiality…….....	1	2	3	4	5
7. Awareness of agency's mission and role in the community….	1	2	3	4	5
8. Enthusiasm for service activities…….…	1	2	3	4	5
9. Benefit of service provided to the agency…….…	1	2	3	4	5

B. Please explain any less-than-satisfactory rating (i.e. 1 or 2)

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C. Please comment on the student's greatest strengths and areas that are in need of improvement. This information will assist the instructor in evaluating the student's ability to participate responsibly and sensitively in your community organization's work. Is there anything that this student did that was particularly creative or noteworthy?

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D. This evaluation will be considered in assessing the student's performance in the course. If you have any questions, contact Adrienne Royo, Modern Languages Department Chair, at (423) 236-2395 or by e-mail at aroyo@southern.edu. Thank you!

_____ _____ _____

Signature of Supervisor Signature of Student Date